

Please call Office at 325-8315 if you cannot attend! Thank you!!

**AGENDA**

**LAPORTE COUNTY PARKS AND RECREATION BOARD**

**October 3, 2017**

*At Red Mill County Park, Smith Hall  
0185 S. Holmesville Rd, LaPorte, IN*

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. APPROVAL OF AGENDA**
- IV. APPROVAL OF MINUTES**
- V. FINANCIAL REPORTS**
- VI. SUPERINTENDENTS REPORTS**
  - A. Administrative Report**
  - B. Maintenance & Construction Report**
  - C. Program Report**
  - D. Park Counts**
- VII. REPORTS OF STANDING COMMITTEES**
  - A. Executive Committee    Brian – Ron**
  - B. Budget Committee       Jim – Mary**
  - C. Personnel Committee    Mary – Erin**
  - D. Property Committee     Kate – Jim**
  - E. Planning Committee     Jon – Kate**
  - F. Rules Committee         Erin – Jon**
- VIII. OLD BUSINESS**
- IX. NEW BUSINESS**
  - A. Approve 2018 Park Board Meeting Dates**
- X. PUBLIC COMMENT**
- XI. BOARD & STAFF COMMENTS**
- XII. ADJOURNMENT**

**Next Meeting: December 5, 2017– 5:00PM  
Red Mill County Park  
0185 S. Holmesville Rd., LaPorte, IN 46350**

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**LaPorte County Park Board Members: Kate Ardissono – Jon Nebelung – Brian Root  
Mary Foell – Ron Knickrehm – Erin Lozano-Jim Holifield**

**LaPorte County Park Superintendent- Jeremy Sobecki - [rangerjeremy@csinet.net](mailto:rangerjeremy@csinet.net)**

**Liaison- Cary Kirkham of the LaPorte County Council**

**LaPorte County Parks Department Email addresses:**

**Administrative Offices – Jean Lawson [lcparcs@csinet.net](mailto:lcparcs@csinet.net)**

**Luhr Park Nature Center – Niki Schmutte – [natureniki@csinet.net](mailto:natureniki@csinet.net), Laura Moyer [rangerlaura@csinet.net](mailto:rangerlaura@csinet.net)**

**Maintenance Office — [lcparcs@csinet.net](mailto:lcparcs@csinet.net)**

**Maint. & Construction Supervisor - Bob Goethals - Boyd Lomow - Barbara Janeczko**

*LaPorte County Park Board  
September 5, 2017 Minutes*

**I. CALL TO ORDER**

Brian Root called the meeting to order at 5:00PM.

**II. ROLL CALL**

Present: Ron Knickrehm, Mary Foell, Kate Ardissono, Erin Lozano,  
Brian Root, and Jon Nebelung  
Staff Present: Jeremy Sobecki, Jean Lawson  
Public Present: Alco Videographer, Paul Ardissono, Elena Lozano

**III. APPROVAL OF AGENDA**

Kate Ardissono made a motion to approve the Agenda as submitted.  
Ron Knickrehm seconded the motion. The motion passed 6-0.

**IV. APPROVAL OF MINUTES**

Mary Foell made a motion to approve the minutes from the August 8, 2017 meeting. The motion was seconded by Ron Knickrehm. The motion passed 6-0.

**V. FINANCIAL REPORTS**

Kate Ardissono made a motion to approve the financial reports from August 2017. Erin Lozano seconded the motion. The motion passed 6-0.

**VI. SUPERINTENDENTS REPORTS**

**A. Administrative Report**

**B. Maintenance & Construction Report**

Jeremy commented on several things in the Maintenance Report.  
We replaced 4 invasive trees at Red Mill with redbuds which will be beautiful in the spring.

We completed the brick paver path at Luhr. Bricks can be donated in honor or memory of people for \$75.00. Application forms are available at Red Mill or Luhr County Park.

**C. Program Report**

**D. Park Counts**

**VII. REPORTS OF STANDING COMMITTEES**

<b>A. Executive Committee</b>	<b>Brian – Ron</b>	no report
<b>B. Budget Committee</b>	<b>Jim – Mary</b>	no report
<b>C. Personnel Committee</b>	<b>Mary – Erin</b>	no report
<b>D. Property Committee</b>	<b>Kate – Jim</b>	no report
<b>E. Planning Committee</b>	<b>Jon – Kate</b>	no report
<b>F. Rules Committee</b>	<b>Erin – Jon</b>	no report

**VIII. OLD BUSINESS**

**A. Trail Creek Update**

Construction has started for the Trail Creek rehabilitation. They moved stone last week and today they started placing the stone in the creek.

Thank you to the Highway Dept. for moving our large stones to Creek Ridge and for putting up our flags with the lift truck.

The extra \$50,000 we got from the second grant will allow us to complete the project.

**B. Healthcare Foundation**

Our grant application for the grant to build the trail at Luhr or to match the Land and Water Grant, if we get that, has made it past the first round.

**C. Floating Trail Update**

Jeremy is still in the process of getting bids on the modeling of the flow that the DNR is requiring. He has received one bid and is waiting on the second.

**IX. NEW BUSINESS**

**A. Jean Lawson Retirement**

Her position has been advertised to county employees only. Jeremy will meet with the Personnel Committee to discuss it.

**B. Request permission to go to Commissioners to ask to Replace Maintenance Supervisor's vehicle**

The old truck is a 2007 GMC Canyon with 126,000 miles on it. It has quite a bit of rust on it and is beginning to need a lot of repairs. Kate Ardissono made a motion to give Jeremy permission to ask the Commissioners to allow us to replace the 2007 Canyon Truck. Jon Nebelung seconded the motion. The motion passed 6-0.

**C. Request to remove pit toilet at Red Mill**

Jeremy asked the Board if he could remove the old pit toilet in the Nature Preserve for safety reasons as it is unsafe and has recently been vandalized. Kate Ardissono made a motion to allow Jeremy to remove the pit toilet. Ron Knickrehm seconded the motion. The motion passed 6-0.

**X. PUBLIC COMMENT**

**XI. BOARD & STAFF COMMENTS**

Jeremy announced that Pioneer Days will be September 23<sup>rd</sup> And 24<sup>th</sup> at Creek Ridge County Park. It is a great event for families with lots of activities for kids.

Brian Root reminded everyone that the next meeting will be October 3, 2017.

**XII. ADJOURNMENT**

Kate Ardissono made a motion to adjourn the meeting. Ron Knickrehm seconded the motion. The motion passed 6-0.

**Next Meeting October 3, 2017 at 5:00PM  
Red Mill County Park – Smith Hall  
0185 S. Holmesville Rd., LaPorte, IN**

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**LaPorte County Park Board Members: Kate Ardissono – Jon Nebelungs – Brian Root  
Mary Foell – Ron Knickrehm – Erin Lozano-Jim Holifield  
LaPorte County Park Superintendent- Jeremy Sobecki - [rangerjeremy@csinet.net](mailto:rangerjeremy@csinet.net)  
Liaison- Cary Kirkham of the LaPorte County Council  
LaPorte County Parks Department Email addresses:  
Administrative Offices – Jean Lawson [leparks@csinet.net](mailto:leparks@csinet.net)  
Luhr Park Nature Center – Niki Schmutte – [natureniki@csinet.net](mailto:natureniki@csinet.net), Laura Moyer [rangerlaura@csinet.net](mailto:rangerlaura@csinet.net)  
Maintenance Office – [leparks@csinet.net](mailto:leparks@csinet.net)  
Maint. & Construction Supervisor – Bob Goethals -Boyd Lomow - Barbara Janeczko**

**LaPorte County Parks Account Ledger Balances September 26, 2017**

1000-10111-000-155	Park Superintendent	\$15,028.28		
1000-10117-000-155	Office Manager	\$10,111.50		
1000-10130-000-155	Seasonal Employees	\$13,838.20		
1000-10136-000-155	Parks & Recreation Board Members (7)	\$7,980.00		
1000-10152-000-155	Park Maintenance Employees	\$43,867.86		
1000-10195-000-155	Chief Naturalist	\$22,448.52		
			<b>TOTAL</b>	<b>\$ 113,274.36</b>
1000-20001-000-155	Office & Nature Center Supplies	\$303.33		
1000-20015-000-155	Uniforms	\$0.00		
1000-20020-000-155	Park Repair and Maintenance	\$0.00		
1000-20025-000-155	Gas & Oil & Vehicle Maintenance	\$4,922.21		
			<b>TOTAL</b>	<b>\$ 5,225.54</b>
1000-30002-000-155	Postage	\$151.26		
1000-30008-000-155	Equipment Rental	\$32.90		
1000-30009-000-155	Dues	\$97.45		
1000-30012-000-155	Repairs - Equipment	\$0.00		
1000-30018-000-155	Mileage	\$100.00		
1000-30027-000-155	Educational Inst. Training (Conf & Workshop)	\$747.30		
1000-30040-000-155	Electric	\$875.39		
1000-30093-000-155	Lease Agreements (Copier Contract)	\$930.80		
1000-30096-000-155	Program Promotion	\$786.00		
1000-30098-000-155	Pond Stocking & Weed Control	\$80.00		
1000-30100-000-155	Propane	\$3,963.94		
1000-30101-000-155	Waste Disposal	\$0.00		
1000-30102-000-155	Grounds Maintenance	\$0.00		
1000-30103-000-0155	Trail Maintenance	\$0.00		
1000-30104-000-155	Safety & First Aid	\$0.00		
1000-30121-000-155	Building Repair & Maintenance	\$1.41		
1000-30155-000-155	Landscaping	\$37.24		
1000-32044-000-155	Engineering/Professional/Consultant Services	\$0.00		
			<b>TOTAL</b>	<b>\$ 7,803.69</b>
			<b>TOTAL 200,300,400's</b>	<b>\$ 13,029.23</b>
			<b>TOTAL GENERAL BUDGET</b>	<b>\$ 126,303.59</b>
2052-20200-000-0259	Non-Reverting Operating Fund Expenditure Acc	\$67,926.31		
2052-20510-000-0259	Non-Reverting Sales Tax Receipts	\$2,244.97		
1179-20200-000-0560	Non-Reverting Capital Fund	\$13,742.23		
Special Found Account	Bluhm Endowment	\$33,204.26		
Special Found Account	Luhr Foundation Account	\$14,049.12		
Special Account	Small Animal Shelter	4675.40.		

**SUPERINTENDENT - ACCT #1000-10111-000-155**

<u>DATE</u>	<u>P.O. #</u>	<u>ITEM</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>BALANCE</u>
9/1/17		Balance		\$19,322.04	\$19,322.04
9/8/17		Jeremy Sobecki	\$ 2,146.88		\$17,175.16
9/22/17		Jeremy Sobecki	\$ 2,146.88		\$15,028.28

**ADMINISTRATIVE AND FINANCE ASSISTANT - ACCT #1000-10117-000-155**

<u>DATE</u>	<u>P.O. #</u>	<u>ITEM</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>BALANCE</u>
9/1/17		Balance		\$13,000.50	\$13,000.50
9/8/17		Jean Lawson	\$ 1,444.50		\$11,556.00
9/22/17		Jean Lawson	\$ 1,444.50		\$10,111.50

**PARTTIME AND SEASONAL EMPLOYEES - ACCT #1000-10130-000-155**

<u>DATE</u>	<u>P.O. #</u>	<u>ITEM</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>BALANCE</u>
9/1/17		Balance		\$19,052.98	\$19,052.98
9/8/17		Sharon Bonner	\$ 54.00		\$18,998.98
9/8/17		Andrea Dove	\$ 265.50		\$18,733.48
9/8/17		Katie Gurnicz	\$ 431.46		\$18,302.02
9/8/17		Ken Havlin	\$ 248.40		\$18,053.62
9/8/17		Joanne Janisch	\$ 314.10		\$17,739.52
9/8/17		Jacob Pickens	\$ 643.50		\$17,096.02
9/8/17		Michael Pickens	\$ 720.00		\$16,376.02
9/22/17		Sharon Bonner	\$ 172.80		\$16,203.22
9/22/17		Andrea Dove	\$ 121.50		\$16,081.72
9/22/17		Katie Gurnicz	\$ 559.98		\$15,521.74
9/22/17		Ken Havlin	\$ 248.40		\$15,273.34
9/22/17		Joanne Janisch	\$ 125.64		\$15,147.70
9/22/17		Jacob Pickens	\$ 621.00		\$14,526.70
9/22/17		Michael Pickens	\$ 688.50		\$13,838.20

**MAINTENANCE EMPLOYEES ACCT #1000-10152-000-155**

<u>DATE</u>	<u>P.O. #</u>	<u>ITEM</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>BALANCE</u>
#REF!		Balance		\$53,261.89	\$53,261.89
9/8/17		Bob Goethals	\$ 2,102.65		\$51,159.24
9/8/17		Boyd Lomow	\$ 1,516.15		\$49,643.09
9/8/17		Barbara Janeczko	\$ 1,428.73		\$48,214.36
9/22/17		Bob Goethals	\$ 1,401.77		\$46,812.59
9/22/17		Boyd Lomow	\$ 1,516.15		\$45,296.44
9/22/17		Barbara Janeczko	\$ 1,428.73		\$43,867.71

**NATURALISTS - ACCT#1000-10195-000-155**

<u>DATE</u>	<u>P.O. #</u>	<u>ITEM</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>BALANCE</u>
#REF!		Balance		\$28,862.36	\$28,862.36
9/8/17		Laura Moyer	\$ 1,444.50		\$27,417.86
9/8/17		Niki Schmutte	\$ 1,762.42		\$25,655.44
9/22/17		Laura Moyer	\$ 1,444.50		\$24,210.94
9/22/17		Niki Schmutte	\$ 1,762.42		\$22,448.52

**OFFICE AND NATURE CENTER SUPPLIES - ACCT#1000-20001-000-155**

<u>DATE</u>	<u>P.O. #</u>	<u>ITEM</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>BALANCE</u>
#REF!		Balance		\$1,231.24	\$1,231.24
9/11/17		Coastal Valley	\$ 32.50		\$1,198.74
9/11/17		Kemp's Office City	\$ 77.57		\$1,121.17
9/12/17		Elan - Planner	\$ 17.96		\$1,103.21
9/12/17		Elan - Toner	\$ 159.95		\$943.26
9/12/17		Elan - USB Adapters	\$ 69.94		\$873.32
9/25/17		Coastal Valley	\$ 11.00		\$862.32
9/25/17		Kemp's Office City	\$ 558.99		\$303.33

**UNIFORMS - ACCT #1000-20015-000-155**

<u>DATE</u>	<u>P.O. #</u>	<u>ITEM</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>BALANCE</u>
#REF!		Balance		\$0.00	\$0.00
9/25/17		Big R Store	\$ 49.98		-\$49.98
9/25/17		Transfer from 1000-20025-000-0155		\$49.98	\$0.00

**PARK REPAIR AND MAINTENANCE - ACCT#1000-20020-000-155**

<u>DATE</u>	<u>P.O. #</u>	<u>ITEM</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>BALANCE</u>
#REF!		Balance		\$564.02	\$564.02
9/25/17		All Brand Garage Door	\$ 519.00		\$45.02
9/25/17		Kabelin Ace Hardware	\$ 57.75		-\$12.73
9/25/17		Menard's	\$ 105.97		-\$118.70
9/25/17		Sherwin-Williams	\$ 89.95		-\$208.65
9/25/17		Transfer from 1000-20025-000-0155		\$208.65	\$0.00

**GAS & OIL & VEHICLE MAINTENANCE - ACCT#1000-20025-000-155**

<u>DATE</u>	<u>P.O. #</u>	<u>ITEM</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>BALANCE</u>
#REF!		Balance		\$5,826.25	\$5,826.25
9/25/17		Laporte County Highway	\$ 645.41		\$5,180.84
9/25/17		Transfer to 1000-20015	\$ 49.98		\$5,130.86
9/25/17		Transfer to 1000-20020	\$ 208.65		\$4,922.21



<b>POSTAGE - ACCT#1000-30002-000-155</b>					
<u>DATE</u>	<u>P.O. #</u>	<u>ITEM</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>BALANCE</u>
#REF!		Balance		\$219.90	\$219.90
9/11/17		Kabelin Ace Hardware	\$ 68.64		\$151.26
<b>EQUIPMENT REPAIR - ACCT#1000-30012-000-155</b>					
<u>DATE</u>	<u>P.O. #</u>	<u>ITEM</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>BALANCE</u>
#REF!		Balance		\$951.55	\$951.55
9/11/17		RIDGE NAPA Auto Part	\$ 13.99		\$937.56
9/11/17		Riggs Outdoor Power	\$ 119.60		\$817.96
9/11/17		Riggs Outdoor Power	\$ 102.39		\$715.57
9/11/17		Shaffner Tire Svc	\$ 164.98		\$550.59
9/25/17		Big R Store	\$ 24.48		\$526.11
9/25/17		Kaiser Auto LLC	\$ 2,068.33		-\$1,542.22
9/25/17		RIDGE NAPA Auto Part	\$ 114.04		-\$1,656.26
9/25/17		Transfer from 1000-32044-000-0155		\$1,500.00	-\$156.26
9/25/17		Transfer from 1000-30100-000-0155 Pro		\$156.26	\$0.00
<b>ELECTRIC - 1000-30040-000-155</b>					
<u>DATE</u>	<u>P.O. #</u>	<u>ITEM</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>BALANCE</u>
#REF!		Balance		\$2,332.81	\$2,332.81
9/25/17		NIPSCO	\$ 1,457.42		\$875.39
<b>LEASE AGREEMENTS - ACCT#1000-30093-000-155</b>					
<u>DATE</u>	<u>P.O. #</u>	<u>ITEM</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>BALANCE</u>
#REF!		Balance		\$1,535.32	\$1,535.32
9/11/17		Surf Air Wireless	\$ 24.95		\$1,510.37
9/11/17		Verizon Wireless	\$ 60.02		\$1,450.35
9/11/17		Transfer to 1000-30101	\$ 157.00		\$1,293.35
9/11/17		Transfer to 1000-30102	\$ 362.55		\$930.80
<b>PROPANE - ACCT#1000-30100-000-155</b>					
<u>DATE</u>	<u>P.O. #</u>	<u>ITEM</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>BALANCE</u>
#REF!		Balance		\$4,120.20	\$4,120.20
9/25/17		Transfer to 1000-30012	\$ 156.26		\$3,963.94
<b>WASTE DISPOSAL - ACCT#1000-30101-000-155</b>					
<u>DATE</u>	<u>P.O. #</u>	<u>ITEM</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>BALANCE</u>
#REF!		Balance		\$243.00	\$243.00
9/11/17		Miller's Port-a-Pots	\$ 400.00		-\$157.00
9/11/17		Transfer from 1000-30093-000-0155 Lea		\$157.00	\$0.00

**GROUNDS MAINTENANCE - ACCT#1000-30102-000-155**

<u>DATE</u>	<u>P.O. #</u>	<u>ITEM</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>BALANCE</u>
#REF!		Balance		\$99.76	\$99.76
9/11/17		Frontier Lawn & Rec	\$ 302.61		-\$202.85
9/11/17		Lowe's	\$ 24.82		-\$227.67
9/11/17		Menard's	\$ 134.88		-\$362.55
9/11/17		Transfer to 1000-30102-000-0155 Groun		\$362.55	\$0.00

**SAFETY AND FIRST AID - ACCT#1000-30104-000-155**

<u>DATE</u>	<u>P.O. #</u>	<u>ITEM</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>BALANCE</u>
#REF!		Balance		\$143.93	\$143.93
9/11/17		Kabelin Ace Hardware	\$ 80.06		\$63.87
9/25/17		Sentinel Alarm	\$ 75.00		-\$11.13
9/25/17		Transfer from 1000-30121-000-0155		\$11.13	\$0.00

**BUILDING REPAIR AND MAINTENANCE - ACCT#1000-30121-000-155**

<u>DATE</u>	<u>P.O. #</u>	<u>ITEM</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>BALANCE</u>
#REF!		Balance		\$178.18	\$178.18
9/11/17		Kabelin Ace Hardware	\$ 156.67		\$21.51
9/25/17		Big C Lumber	\$ 8.97		\$12.54
9/25/17		Transfer to 1000-30104	\$ 11.13		\$1.41

**PROFESSIONAL CONSULTANT - ACCT#1000-32044-000-155**

<u>DATE</u>	<u>P.O. #</u>	<u>ITEM</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>BALANCE</u>
#REF!		Balance		\$1,500.00	\$1,500.00
9/25/17		Transfer to 1000-30012	\$ 1,500.00		\$0.00

**NON-REVERTING OPERATING FUND - ACCT#2052-20200-000-259**

<u>DATE</u>	<u>P.O. #</u>	<u>ITEM</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>BALANCE</u>
#REF!		Balance		\$66,289.43	\$66,289.43
8/31/17		Receipts		\$1,125.00	\$67,414.43
8/31/17		Receipts-Reimbursements		\$250.00	\$67,664.43
9/7/17		Receipts		\$765.00	\$68,429.43
9/7/17		Receipts-Reimbursements		\$300.00	\$68,729.43
9/11/17		Abdu McCully	\$ 100.00		\$68,629.43
9/11/17		Big R	\$ 361.26		\$68,268.17
9/11/17		Boyd Lomow	\$ 133.75		\$68,134.42
9/11/17		Jennifer Lloyd	\$ 100.00		\$68,034.42
9/11/17		Lorraine Geiger	\$ 125.00		\$67,909.42
9/11/17		MWI Vet. Supply	\$ 92.72		\$67,816.70
9/11/17		Mutt Mitt	\$ 81.99		\$67,734.71
9/12/17		Elan - Meijer	\$ 56.95		\$67,677.76
9/12/17		Elan - Northern Tool	\$ 131.54		\$67,546.22
9/14/17		Receipts		\$815.00	\$68,361.22
9/14/17		Receipts-Reimbursements		\$250.00	\$68,611.22
9/20/17		Receipts		\$611.00	\$69,222.22
9/20/17		Receipts-Reimbursements		\$300.00	\$69,522.22
9/25/17		Awen Plunk	\$ 100.00		\$69,422.22
9/25/17		Bethany Bonham	\$ 100.00		\$69,322.22
9/25/17		Big R	\$ 143.82		\$69,178.40
9/25/17		Family Focus	\$ 50.00		\$69,128.40
9/25/17		Gordon Food Svc.	\$ 320.93		\$68,807.47
9/25/17		Kabelin Ace Hardware	\$ 123.16		\$68,684.31
9/25/17		Katrina Carpenter	\$ 50.00		\$68,634.31
9/25/17		Lakeshore Foods	\$ 28.75		\$68,605.56
9/25/17		LaPorte Co. Parks	\$ 7.89		\$68,597.67
9/25/17		Lowes	\$ 331.55		\$68,266.12
9/25/17		Menard's	\$ 179.81		\$68,086.31
9/25/17		Mich. City Seventh Day	\$ 100.00		\$67,986.31
9/25/17		Robert Palen	\$ 60.00		\$67,926.31

**NON-REVERTING OPER. FUND SALES TAX COLLECTED - ACCT#2052-20510-000-259**

<u>DATE</u>	<u>P.O. #</u>	<u>ITEM</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>BALANCE</u>
#REF!		Balance		\$2,314.26	\$2,314.26
8/31/17		Receipts		\$47.95	\$2,362.21
9/7/17		Indiana Dept. of Rev.	\$ 239.74		\$2,122.47
9/7/17		Sales Tax Collected		\$49.00	\$2,171.47
9/14/17		Sales Tax Collected		\$39.20	\$2,210.67
9/20/17		Sales Tax Collected		\$34.30	\$2,244.97

**NON-REVERTING CAPITAL FUND - Acct # 1179-000-20020-0560**

<u>DATE</u>	<u>P.O. #</u>	<u>ITEM</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>BALANCE</u>
#REF!		Balance		\$13,742.23	\$13,742.23

**SMALL ANIMAL SHELTER**

<u>DATE</u>	<u>P.O. #</u>	<u>ITEM</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>BALANCE</u>
#REF!				\$4,380.40	\$4,380.40
8/30/2017		Small Animal Shelter		\$200.00	\$4,580.40
9/14/2017		Small Animal Shelter		\$75.00	\$4,655.40
9/20/2017		Small Animal Shelter		\$20.00	\$4,675.40

**PARK FOUNDATION BLUHM ENDOWMENT FUND**

<u>DATE</u>	<u>P.O. #</u>	<u>ITEM</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>BALANCE</u>
#REF!		Balance		\$33,204.26	\$33,204.26

**PARK FOUNDATION LUHR ACCOUNT**

<u>DATE</u>	<u>P.O. #</u>	<u>ITEM</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>BALANCE</u>
#REF!		Balance		\$14,049.12	\$14,049.12

**Administrative Report**  
**(August 25, 2017-September25, 2017)**  
**October 3, 2017 Board Meeting**

- ✓ Working with contractor to complete work on Trail Creek grant project at Creek Ridge
- ✓ Cardno out of Walkerton is working on getting us an estimate for hydraulic modeling for floating walkway
- ✓ Met with biologist from Pheasants Forever at Luhr to look over prairie planting on south 15 acres Looking very good for 2<sup>nd</sup> year planting
- ✓ Helping train new maintenance foreman on general practices and park procedures
- ✓ Posted, interviewed and hired a new Office and Finance Manager to start October 10 (week after Jean retires)
- ✓ Attend planning meeting for LaPorte City Parks 5 year master plan process
- ✓ Attend information meeting with DNR about Land and Water Grant process
- ✓ Scheduled pit and septic pumping for all properties
- ✓ Working with Jean to make sure I have a grasp on things when she leaves...
- ✓ Working with County Sheriff's office about ordinance violations
- ✓ Helping with Pioneer Day set up and tear down
- ✓ Covering office as Jean eases her way toward retirement. ☹

## Ground & Maintenance Report September 2017

### All Parks

Regular Maintenance of Park Facilities

Mowing and weeding

Playground safety inspections

Made sign for Allis Chalmers Museum and Hung

Made grease gun holders and hung at all parks

### Bluhm

Cleared down tree limbs on Fath trail

Repaired and painted entrance sign

Removed dead shrubs and landscaping at entrance

Cut back weeds along fence line going to Fath trail

### Luhr

Repaired brick paver sidewalk from ground squirrel undermining

Repaired broken seats on picnic tables

Ram Dump Truck

DEF System, new lines and Reservoir tank cleaned

Oil Change, Oil Filter, Fuel Filter, Air Filter

### Creek Ridge

Set up and tear down of Pioneer Days

Monitor Trail Creek Project

Sealing of cracks on paved trails

Power wash exterior of bath rooms

## Creek Ridge Continued

Sealed deck outside of bathrooms after power wash

Built platform for kettle corn bin

## Red Mill

Repair to Nature Walk Bridge

Painted exterior of Shop trim

Removed fire pits from EEC and Shower house areas

Fixed sprayer pump

## Program Report September 2017

- Continued to do park PR and update park kiosks.
- Continued to update the parks facebook and web pages.
- Continued to maintain the nature center displays. Includes cleaning all tanks, feeding animals, updating display boards, and cleaning bird feeders.
- Worked on several items for the Pioneer Days Program including site set up and organizing everything for the event.
- Worked on items for the PKD walk that was held at Creek Ridge.
- Held a Senior Lifestyles program at Luhr.
- Did 5 school and group programs at Luhr.
- Distributed school flyers.
- Made copies of several brochures.
- Made sure fishing poles were in working order for upcoming program.
- Worked on items for the Pet Fest and Poochapalooza Programs.



LAPORTE COUNTY PARKS ATTENDANCE TOTALS - 2017

<u>MONTH</u>	<u>LUHR</u>	<u>CREEK RIDGE</u>	<u>BLUHM</u>	<u>RED MILL</u>	<u>TOTALS</u>	<u>LAST YEAR</u>
January						
Vehicles	1,107	3,577	1,092	1,480	7,256	7,107
Visitors	2,767	8,942	4,359	3,700	19,768	19,593
February						
Vehicles	1,081	3,476	829	1490	6,876	11,202
Visitors	2,702	8,690	3,058	3,725	18,175	30,036
March						
Vehicles	983	4,363	1,173	2194	8,713	10,841
Visitors	2,457	10,907	3,953	5,485	22,802	28,164
April						
Vehicles	914	8,466	1,447	1,320	12,147	9,721
Visitors	2,285	21,165	4,629	3,299	31,378	25,427
May						
Vehicles	3,370	6,652	3,791	3,108	16,921	14,338
Visitors	8,426	16,630	9,478	7,771	42,305	38,356
June						
Vehicles	2,905	11,384	2,356	3,686	20,331	12,911
Visitors	7,262	28,460	7,326	9,215	52,263	34,380
July *						
Vehicles	2,135	5376	1486	3214	12,211	7,219
Visitors	5,338	13,440	4867	8035	31,680	19,658
August						
Vehicles	2,277	4,926	1,609	2,570	11,382	13,383
Visitors	5,692	12,315	5,148	4,845	28,000	34,906
September**						
Vehicles	NA	NA	NA	NA	0	13,561
Visitors	NA	NA	NA	NA	0	34,827
October						
Vehicles					0	6,938
Visitors					0	18,315
November						
Vehicles					0	6,062
Visitors					0	16,313
December						
Vehicles						7,888
Visitors						20,961
YTD TOTALS						
Vehicles	14,772	0 48,220	0 13,783	0 19,062	0 95,837	121,171
Visitors	36,929	0 120,549	0 42,818	0 46,075	0 246,371	320,936

\*Totals taken July 20th

\*\* Park Counters sent in for repair



**2018 Meeting Dates for the  
LaPorte County Parks and Recreation Board**  
*All Meetings begin at 5 P.M. Central Time*

**January - No Meeting**

**February 6<sup>th</sup> - at Red Mill, Smith Hall**

**March 6<sup>th</sup> - at Red Mill, Smith Hall**

**April - No Meeting**

**May 1<sup>st</sup> – at Red Mill, Smith Hall**

**June 5<sup>th</sup> - at Red Mill, Smith Hall**

**July - No Meeting**

**August 7<sup>th</sup> - at Red Mill, Smith Hall**

**September – No Meeting**

**October 2<sup>nd</sup> - at Red Mill, Smith Hall**

**November - No Meeting**

**December 4<sup>th</sup> - at Red Mill, Smith Hall**

####

**Contact:** LaPorte County Parks  
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**E-mail:** [lcparcs@csinet.net](mailto:lcparcs@csinet.net)