

Please call Office at 325-8315 if you cannot attend! Thank you!!

AGENDA

LAPORTE COUNTY PARKS AND RECREATION BOARD

August 8, 2017

At Red Mill County Park, Smith Hall

0185 S. Holmesville Rd, LaPorte, IN

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. APPROVAL OF AGENDA**
- IV. APPROVAL OF MINUTES**
- V. FINANCIAL REPORTS**
- VI. SUPERINTENDENTS REPORTS**
 - A. Administrative Report**
 - B. Maintenance & Construction Report**
 - C. Program Report**
 - D. Park Counts**
- VII. REPORTS OF STANDING COMMITTEES**
 - A. Executive Committee** Brian – Ron
 - B. Budget Committee** Jim – Mary
 - C. Personnel Committee** Mary – Erin
 - D. Property Committee** Kate – Jim
 - E. Planning Committee** Jon – Kate
 - F. Rules Committee** Erin – Jon
- VIII. OLD BUSINESS**
 - A. Update on Land and Water Grant at Luhr**
 - B. Update on Floating trail project at Red Mill**
 - C. Maintenance Construction Supervisor Hire**
 - D. Update on LARE Grant project at Creek Ridge**
 - E. Budget Hearing 8-8-2017**
- IX. NEW BUSINESS**
 - A. Healthcare Foundation of LaPorte Grant
for matching dollars at Luhr**
- X. PUBLIC COMMENT**
- XI. BOARD & STAFF COMMENTS**

XII. ADJOURNMENT

**Next Meeting: September 5, 2017– 5:00PM
Red Mill County Park
0185 S. Holmesville Rd., LaPorte, IN 46350**

**LaPorte County Park Board Members: Kate Ardissono – Jon Nebelung – Brian Root
Mary Foell – Ron Knickrehm – Erin Lozano-Jim Holifield**

LaPorte County Park Superintendent- Jeremy Sobecki - rangerjeremy@csinet.net

Liaison- Cary Kirkham of the LaPorte County Council

LaPorte County Parks Department Email addresses:

Administrative Offices – Jean Lawson lcparcs@csinet.net

Luhr Park Nature Center – Niki Schmutte – natureniki@csinet.net, Laura Moyer rangerlaura@csinet.net

Maintenance Office — lcparcs@csinet.net

Boyd Lomow - Barbara Janeczko

*LaPorte County Park Board
June 6, 2017 Minutes*

I. CALL TO ORDER

Ron Knickrehm called the meeting to order at 5:00PM.

II. ROLL CALL

Present: Jim Holifield, Ron Knickrehm, Mary Foell, and Erin Lozano

Staff Present: Jeremy Sobecki, Jean Lawson

Public Present: Alco Videographer

III. APPROVAL OF AGENDA

Jim Holifield made a motion to approve the Agenda as submitted.

Erin Lozano seconded the motion. The motion passed 4-0.

IV. APPROVAL OF MINUTES

Mary Foell made a motion to approve the minutes from the May 2, 2017 meeting. The motion was seconded by Jim Holifield. The motion passed 4-0.

VI. FINANCIAL REPORTS

Erin Lozano made a motion to approve the financial reports from May 2017.

Mary Foell seconded the motion. The motion passed 4-0.

VII. SUPERINTENDENTS REPORTS

A. Administrative Report

Land and Water Grant – The Land and Water Grant application was submitted last week and we are waiting to hear if they received it.

We should hear if we are awarded the grant in the fall sometime and construction could begin next spring.

Interviewing for Maintenance Supervisor – The position has been advertised to county employees until June 12th and after that it will be advertised to the public.

B. Maintenance & Construction Report

C. Program Report

D. Park Counts

VIII. REPORTS OF STANDING COMMITTEES

A. Executive Committee Brian – Ron no report

B. Budget Committee Jim – Mary no report

C. Personnel Committee Mary – Erin no report

Erin and Mary met with Jeremy and his evaluation was excellent in all categories. They will be looking to change the format a bit for next year's evaluation.

D. Property Committee Kate – Jim no report

E. Planning Committee Jon – Kate no report

F. Rules Committee Erin – Jon no report

IX. OLD BUSINESS

X. NEW BUSINESS

A. 2018 Budget Request

Jim Holifield reported that we had received significant increases last year to our budget, so this year we are asking for the same budget as last year. Jim Holifield made a motion to approve the budget request as submitted. Erin Lozano seconded the motion. The motion passed 4-0.

XI. PUBLIC COMMENT

XII. BOARD & STAFF COMMENTS

Ron Knickrehm told the Board that the signs for Kankakee River site will probably put up in July if the water levels are down.

XIII. ADJOURNMENT

Erin Lozano made a motion to adjourn the meeting. Jim Holifield seconded the motion. The motion passed 4-0.

**Next Meeting August 8, 2017 at 5:00PM
Red Mill County Park – Smith Hall
0185 S. Holmesville Rd., LaPorte, IN**

LaPorte County Park Board Members: Kate Ardissono – Jon Nebelungs – Brian Root
Mary Foell – Ron Knickrehm – Erin Lozano-Jim Holifield

LaPorte County Park Superintendent- Jeremy Sobecki - rangerjeremy@csinet.net

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LaPorte County Parks Department Email addresses:

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Luhr Park Nature Center – Niki Schmutte – natureniki@csinet.net, Laura Moyer rangerlaura@csinet.net

Maintenance Office – Jim Jackson – lcparcs@csinet.net

Boyd Lomow - Barbara Janeczko

LAPORTE COUNTY PARKS LEDGER ACCT BALLANCES AS OF JUNE 30, 2017

1000-10111-000-155	Park Superintendent	\$ 27,909.56		
1000-10117-000-155	Office Manager	\$ 18,778.50		
1000-10130-000-155	Seasonal Employees	\$ 32,033.66		
1000-10136-000-155	Parks & Recreation Board Members (7)	\$ 7,980.00		
1000-10152-000-155	Park Maintenance Employees	\$ 65,041.41		
1000-10195-000-155	Chief Naturalist	\$ 41,690.04		
			TOTAL	\$ 193,433.17
1000-20001-000-155	Office & Nature Center Supplies	\$ 1,622.52		
1000-20015-000-155	Uniforms	\$ -		
1000-20020-000-155	Park Repair and Maintenance	\$ 2,327.96		
1000-20025-000-155	Gas & Oil & Vehicle Maintenance	\$ 7,338.07		
			TOTAL	\$ 11,288.55
1000-30002-000-155	Postage	\$ 219.90		
1000-30008-000-155	Equipment Rental	\$ 32.90		
1000-30009-000-155	Dues	\$ 97.45		
1000-30012-000-155	Repairs - Equipment	\$ 2,310.68		
1000-30018-000-155	Mileage	\$ 100.00		
1000-30027-000-155	Educational Inst. Training (Conf & Workshop)	\$ 747.30		
1000-30040-000-155	Electric	\$ 5,241.07		
1000-30093-000-155	Lease Agreements (Copier Contract)	\$ 1,705.26		
1000-30096-000-155	Program Promotion	\$ 786.00		
1000-30098-000-155	Pond Stocking & Weed Control	\$ 305.00		
1000-30100-000-155	Propane	\$ 4,637.25		
1000-30101-000-155	Waste Disposal	\$ 2,415.00		
1000-30102-000-155	Grounds Maintenance	\$ 2,079.87		
1000-30103-000-0155	Trail Maintenance	\$ 3,000.00		
1000-30104-000-155	Safety & First Aid	\$ 143.93		
1000-30121-000-155	Building Repair & Maintenance	\$ 711.35		
1000-30155-000-155	Landscaping	\$ 347.31		
1000-32044-000-155	Engineering/Professional/Consultant Services	\$ 2,100.00		
			TOTAL	\$ 26,980.27
			TOTAL 200,300,400's	\$ 38,268.82
			TOTAL GENERAL BUDGET	\$ 231,701.99
2052-20200-000-0259	Non-Reverting Operating Fund Expenditure Acct	\$ 64,134.32		
2052-20510-000-0259	Non-Reverting Sales Tax Receipts	\$ 2,359.42		
1179-20200-000-0560	Non-Reverting Capital Fund	\$ 13,742.23		
Special Found Account	Bluhm Endowment	\$ 35,292.46		
Special Found Account	Luhr Foundation Account	\$ 17,123.12		
Special Account	Small Animal Shelter	\$ 3,816.90		

SUPERINTENDENT - ACCT #1000-10111-000-155

<u>DATE</u>	<u>P.O. #</u>	<u>ITEM</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>BALANCE</u>
6-1-17		Balance		\$ 34,350.20	\$ 34,350.20
6/2/17		Jeremy Sobecki	\$ 2,146.88		\$ 32,203.32
6/16/17		Jeremy Sobecki	\$ 2,146.88		\$ 30,056.44
6/30/16		Jeremy Sobecki	\$ 2,146.88		\$ 27,909.56

ADMINISTRATIVE AND FINANCE ASSISTANT - ACCT #1000-10117-000-155

<u>DATE</u>	<u>P.O. #</u>	<u>ITEM</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>BALANCE</u>
6-1-17		Balance		\$ 23,112.00	\$ 23,112.00
6/2/17		Jean Lawson	\$ 1,444.50		\$ 21,667.50
6/16/17		Jean Lawson	\$ 1,444.50		\$ 20,223.00
6/30/17		Jean Lawson	\$ 1,444.50		\$ 18,778.50

PARTTIME AND SEASONAL EMPLOYEES - ACCT #1000-10130-000-155

<u>DATE</u>	<u>P.O. #</u>	<u>ITEM</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>BALANCE</u>
6/1/17		Balance		\$ 41,910.53	\$ 41,910.53
6/2/17		Sharon Bonner	\$ 210.60		\$ 41,699.93
6/2/17		Andrea Dove	\$ 166.50		\$ 41,533.43
6/2/17		Ken Havlin	\$ 248.40		\$ 41,285.03
6/2/17		Joanne Janisch	\$ 363.83		\$ 40,921.20
6/2/17		Jacob Pickens	\$ 144.00		\$ 40,777.20
6/2/17		Michael Pickens	\$ 720.00		\$ 40,057.20
6/2/17		Devin Smythe	\$ 146.88		\$ 39,910.32
6/16/17		Sharon Bonner	\$ 178.20		\$ 39,732.12
6/16/17		Andrea Dove	\$ 330.75		\$ 39,401.37
6/16/17		Katie Gurnicz	\$ 704.56		\$ 38,696.81
6/16/17		Ken Havlin	\$ 248.40		\$ 38,448.41
6/16/17		Joanne Janisch	\$ 125.64		\$ 38,322.77
6/16/17		Jacob Pickens	\$ 648.00		\$ 37,674.77
6/16/17		Michael Pickens	\$ 720.00		\$ 36,954.77
6/16/17		Devin Smythe	\$ 660.96		\$ 36,293.81
6/30/17		Sharon Bonner	\$ 172.80		\$ 36,121.01
6/30/17		Adrea Dove	\$ 711.00		\$ 35,410.01
6/30/17		Katie Gurnicz	\$ 706.86		\$ 34,703.15
6/30/17		Ken Havlin	\$ 248.40		\$ 34,454.75
6/30/17		Joanne Janisch	\$ 251.28		\$ 34,203.47
6/30/17		Jacob Pickens	\$ 720.00		\$ 33,483.47
6/30/17		Michael Pickens	\$ 720.00		\$ 32,763.47
6/30/17		Devin Smythe	\$ 729.81		\$ 32,033.66

MAINTENANCE EMPLOYEES ACCT #1000-10152-000-155

<u>DATE</u>	<u>P.O. #</u>	<u>ITEM</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>BALANCE</u>
6/1/17		Balance		\$ 74,457.90	\$ 74,457.90
6/2/17		Jim Jackson	\$ 581.85		\$ 73,876.05
6/2/17		Barbara Janeczko	\$ 1,428.73		\$ 72,447.32
6/2/17		Boyd Lomow	\$ 1,516.15		\$ 70,931.17
6/16/17		Barbara Janeczko	\$ 1,428.73		\$ 69,502.44
6/16/17		Boyd Lomow	\$ 1,516.15		\$ 67,986.29
6/30/17		Barbara Janeczko	\$ 1,428.73		\$ 66,557.56
6/30/17		Boyd Lomow	\$ 1,516.15		\$ 65,041.41

NATURALISTS - ACCT#1000-10195-000-155

<u>DATE</u>	<u>P.O. #</u>	<u>ITEM</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>BALANCE</u>
6/1/17		Balance		\$ 51,310.80	\$ 51,310.80
6/2/17		Laura Moyer	\$ 1,444.50		\$ 49,866.30
6/2/17		Niki Schmutte	\$ 1,762.42		\$ 48,103.88
6/16/17		Laura Moyer	\$ 1,444.50		\$ 46,659.38
6/16/17		Niki Schmutte	\$ 1,762.42		\$ 44,896.96
6/30/17		Laura Moyer	\$ 1,444.50		\$ 43,452.46
6/30/16		Niki Schmutte	\$ 1,762.42		\$ 41,690.04

OFFICE AND NATURE CENTER SUPPLIES - ACCT#1000-20001-000-155

<u>DATE</u>	<u>P.O. #</u>	<u>ITEM</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>BALANCE</u>
6/1/17		Balance		\$ 1,685.94	\$ 1,685.94
6/12/17		Coastal Valley Water	\$ 28.00		\$ 1,657.94
6/12/17		Kemp's Office City	\$ 29.92		\$ 1,628.02
6/30/17		Coastal Valley WAter	\$ 5.50		\$ 1,622.52

PARK REPAIR AND MAINTENANCE - ACCT#1000-20020-000-155

<u>DATE</u>	<u>P.O. #</u>	<u>ITEM</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>BALANCE</u>
6/1/17		Balance		\$ 2,475.96	\$ 2,475.96
6/12/17		Menards	\$ 148.00		\$ 2,327.96

GAS & OIL & VEHICLE MAINTENANCE - ACCT#1000-20025-000-155

<u>DATE</u>	<u>P.O. #</u>	<u>ITEM</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>BALANCE</u>
6/1/17		Balance		\$ 8,052.85	\$ 8,052.85
6/30/17		Laporte County Highway	\$ 714.78		\$ 7,338.07

POSTAGE - ACCT#1000-30002-000-155

<u>DATE</u>	<u>P.O. #</u>	<u>ITEM</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>BALANCE</u>
6/1/17		Balance		\$ 233.85	\$ 233.85
6/13/17		Elan - Post Office	\$ 13.95		\$ 219.90

<u>EQUIPMENT RENTAL - ACCT#1000-30008-000-155</u>					
<u>DATE</u>	<u>P.O. #</u>	<u>ITEM</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>BALANCE</u>
6/1/17		Balance		\$ 100.00	\$ 100.00
6/12/17		Kabelin Ace Hardware	\$ 67.10		\$ 32.90
<u>MEMBERSHIP/DUES - ACCT#1000-30009-000-155</u>					
<u>DATE</u>	<u>P.O. #</u>	<u>ITEM</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>BALANCE</u>
6/1/17		Balance		\$ 321.10	\$ 321.10
6/26/17		Subscriber Renewals	\$ 223.65		\$ 97.45
<u>EQUIPMENT REPAIR - ACCT#1000-30012-000-155</u>					
<u>DATE</u>	<u>P.O. #</u>	<u>ITEM</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>BALANCE</u>
6/1/17		Balance		\$ 2,528.91	\$ 2,528.91
6/12/17		Batteries Plus	\$ 43.99		\$ 2,484.92
6/12/17		Ridge NAPA Auto Parts	\$ 130.27		\$ 2,354.65
6/12/17		Riggs Outdoor Power	\$ 43.97		\$ 2,310.68
<u>ELECTRIC - 1000-30040-000-155</u>					
<u>DATE</u>	<u>P.O. #</u>	<u>ITEM</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>BALANCE</u>
6/1/17		Balance		\$ 6,023.51	\$ 6,023.51
6/30/17		NIPSCO	\$ 782.24		\$ 5,241.27
<u>LEASE AGREEMENTS - ACCT#1000-30093-000-155</u>					
<u>DATE</u>	<u>P.O. #</u>	<u>ITEM</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>BALANCE</u>
6/1/17		Balance		\$ 1,790.23	\$ 1,790.23
6/12/17		Surf Air Wireless	\$ 24.95		\$ 1,765.28
6/12/17		Verizon Wireless	\$ 60.02		\$ 1,705.26
<u>GROUNDS MAINTENANCE - ACCT#1000-30102-000-155</u>					
<u>DATE</u>	<u>P.O. #</u>	<u>ITEM</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>BALANCE</u>
6/1/17		Balance		\$ 2,479.96	\$ 2,479.96
6/12/17		Frontier Lawn & Rec	\$ 51.00		\$ 2,428.96
6/12/17		Kabelin Ace Hardware	\$ 77.66		\$ 2,351.30
6/12/17		Menards	\$ 76.79		\$ 2,274.51
6/30/17		Frontier Lawn & Rec	\$ 19.57		\$ 2,254.94
6/30/17		Kabelin Ace Hardware	\$ 40.98		\$ 2,213.96
6/30/17		Menard's	\$ 134.09		\$ 2,079.87
<u>SAFETY AND FIRST AID - ACCT#1000-30104-000-155</u>					
<u>DATE</u>	<u>P.O. #</u>	<u>ITEM</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>BALANCE</u>
6/1/17		Balance		\$ 380.63	\$ 380.63
6/26/17		All Points Fire & Safety	\$ 236.70		\$ 143.93

LANDSCAPING - ACCT #1000-30155-000-155

<u>DATE</u>	<u>P.O. #</u>	<u>ITEM</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>BALANCE</u>
6/1/17		Balance		\$ 1,118.55	\$ 1,118.55
6/12/17		Coulters	\$ 48.00		\$ 1,070.55
6/12/17		Pavey Excavating	\$ 723.24		\$ 347.31
PROFESSIONAL CONSULTANT - ACCT#1000-32044-000-155					
<u>DATE</u>	<u>P.O. #</u>	<u>ITEM</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>BALANCE</u>
6/1/17		Balance		\$ 2,700.00	\$ 2,700.00
6/26/17		Sitescapes Inc.	\$ 600.00		\$ 2,100.00

NON-REVERTING OPERATING FUND - ACCT#2052-20200-000-259

<u>DATE</u>	<u>P.O. #</u>	<u>ITEM</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>BALANCE</u>
6/1/17		Balance		\$ 59,772.84	\$ 59,772.84
6/1/17		Receipts		\$ 1,195.00	\$ 60,967.84
6/1/17		Receipts-Reimbursements		\$ 200.00	\$ 61,167.84
6/1/17		Receipts		\$ 560.00	\$ 61,727.84
6/1/17		Receipts-Reimbursements		\$ 50.00	\$ 61,777.84
6/12/17		Big R Store	\$ 166.25		\$ 61,611.59
6/12/17		Corinda Bello	\$ 100.00		\$ 61,511.59
6/12/17		Daniel McKibben	\$ 100.00		\$ 61,411.59
6/12/17		Donna Hixon	\$ 267.50		\$ 61,144.09
6/12/17		Faith Fellowship of God	\$ 75.00		\$ 61,069.09
6/12/17		Gordon Food Services	\$ 67.22		\$ 61,001.87
6/12/17		Jamie Creutzburg	\$ 100.00		\$ 60,901.87
6/12/17		Jennifer Olling	\$ 100.00		\$ 60,801.87
6/12/17		Julie Cunningham	\$ 50.00		\$ 60,751.87
6/12/17		Kabelin Ace Hardware	\$ 11.76		\$ 60,740.11
6/12/17		Lakeshore Foods Corp	\$ 26.46		\$ 60,713.65
6/12/17		Laurel Noll	\$ 100.00		\$ 60,613.65
6/12/17		Mary Howard	\$ 100.00		\$ 60,513.65
6/12/17		Melissa Stone	\$ 50.00		\$ 60,463.65
6/12/17		Pine Village Retirement	\$ 50.00		\$ 60,413.65
6/12/17		S & S Worldwide	\$ 372.44		\$ 60,041.21
6/12/17		Tiffany Fridenmaker	\$ 100.00		\$ 59,941.21
6/13/17		Elan - Misc.	\$ 95.20		\$ 59,846.01
6/13/17		Receipts		\$ 1,090.00	\$ 60,936.01
6/13/17		Receipts-Reimbursements		\$ 200.00	\$ 61,136.01
6/22/17		Receipts		\$ 2,427.75	\$ 63,563.76
6/22/17		Receipts-Reimbursements		\$ 500.00	\$ 64,063.76
6/26/17		Ashley Farmer	\$ 50.00		\$ 64,013.76
6/26/17		Autism Society of NC Indiana	\$ 50.00		\$ 63,963.76
6/26/17		Connie Justice	\$ 100.00		\$ 63,863.76
6/26/17		Daniel Budig	\$ 100.00		\$ 63,763.76
6/26/17		Denise Thompson	\$ 50.00		\$ 63,713.76
6/26/17		Estelle Brinkman	\$ 100.00		\$ 63,613.76
6/26/17		Kabelin Ace Hardware	\$ 86.12		\$ 63,527.64
6/26/17		Kevin Martin	\$ 100.00		\$ 63,427.64
6/26/17		Lakeshore Foods Corp	\$ 40.95		\$ 63,386.69
6/26/17		LaPorte Co. Park & \$3c	\$ 64.37		\$ 63,322.32
6/26/17		Michael Gussman	\$ 100.00		\$ 63,222.32
6/26/17		Niki Schmutte	\$ 60.50		\$ 63,161.82
6/26/17		Susan Mulligan	\$ 50.00		\$ 63,111.82
6/26/17		Vicki Johnson	\$ 50.00		\$ 63,061.82
6/28/17		Receipts		\$ 772.50	\$ 63,834.32
6/28/17		Receipts-Reimbursements		\$ 300.00	\$ 64,134.32

NON-REVERTING OPER. FUND SALES TAX COLLECTED - ACCT#2052-20510-000-259

	<u>P.O. #</u>	<u>ITEM</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>BALANCE</u>
6/1/17		Balance		\$ 2,267.83	\$ 2,267.83
6/1/17		Indiana Dept. of Revenue	\$ 247.73		\$ 2,020.10
5/26/17		Sales Tax Collected		\$ 65.10	\$ 2,085.20
6/1/17		Sales Tax Collected		\$ 31.85	\$ 2,117.05
6/13/17		Sales Tax Collected		\$ 64.91	\$ 2,181.96
6/22/17		Sales Tax Collected		\$ 124.43	\$ 2,306.39
6/28/17		Sales Tax Collected		\$ 53.03	\$ 2,359.42

NON-REVERTING CAPITAL FUND EXPENDITURES - ACCT #1179-20200-000-560

<u>DATE</u>	<u>P.O. #</u>	<u>ITEM</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>BALANCE</u>
6/1/17		Balance		\$ 13,742.23	\$ 13,742.23
<u>SMALL ANIMAL SHELTER</u>					
<u>DATE</u>	<u>P.O. #</u>	<u>ITEM</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>BALANCE</u>
6/1/17				\$ 3,256.90	\$ 3,256.90
5/26/17		Small Animal Shelter		\$ 191.00	\$ 3,447.90
6/1/17		Small Animal Shelter		\$ 15.00	\$ 3,462.90
6/12/17		Small Animal Shelter		\$ 45.00	\$ 3,507.90
6/22/17		Small Animal Shelter		\$ 294.00	\$ 3,801.90
6/28/17		Small Animal Shelter		\$ 15.00	\$ 3,816.90

PARK FOUNDATION BLUHM ENDOWMENT FUND

<u>DATE</u>	<u>ITEM</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>BALANCE</u>
6/1/17	Balance		\$ 35,292.46	\$ 35,292.46

PARK FOUNDATION LUHR ACCOUNT

<u>DATE</u>	<u>ITEM</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>BALANCE</u>
6/1/17	Balance		\$ 21,235.10	\$ 21,235.10
6/7/2017	Rose Brick	\$ 1,037.98		\$ 20,197.12
6/26/2017	Bushmaster Inv. Plant Mgmt	\$ 3,074.00		\$ 17,123.12

LAPORTE COUNTY PARKS LEDGER ACCT. BALANCES as of July 31, 2017

1000-10111-000-155	Park Superintendent	\$ 23,615.80		
1000-10117-000-155	Office Manager	\$ 15,889.50		
1000-10130-000-155	Seasonal Employees	\$ 24,938.51		
1000-10136-000-155	Parks & Recreation Board Members (7)	\$ 7,980.00		
1000-10152-000-155	Park Maintenance Employees	\$ 59,151.65		
1000-10195-000-155	Chief Naturalist	\$ 35,276.20		
			TOTAL	\$ 166,851.66
1000-20001-000-155	Office & Nature Center Supplies	\$ 1,360.23		
1000-20015-000-155	Uniforms	\$ -		
1000-20020-000-155	Park Repair and Maintenance	\$ 1,931.38		
1000-20025-000-155	Gas & Oil & Vehicle Maintenance	\$ 6,519.35		
			TOTAL	\$ 9,810.96
1000-30002-000-155	Postage	\$ 219.90		
1000-30008-000-155	Equipment Rental	\$ 32.90		
1000-30009-000-155	Dues	\$ 97.45		
1000-30012-000-155	Repairs - Equipment	\$ 1,930.73		
1000-30018-000-155	Mileage	\$ 100.00		
1000-30027-000-155	Educational Inst. Training (Conf & Workshop)	\$ 747.30		
1000-30040-000-155	Electric	\$ 3,499.01		
1000-30093-000-155	Lease Agreements (Copier Contract)	\$ 1,620.29		
1000-30096-000-155	Program Promotion	\$ 786.00		
1000-30098-000-155	Pond Stocking & Weed Control	\$ 305.00		
1000-30100-000-155	Propane	\$ 4,120.20		
1000-30101-000-155	Waste Disposal	\$ 1,823.00		
1000-30102-000-155	Grounds Maintenance	\$ 794.76		
1000-30103-000-155	Trail Maintenance	\$ 3,000.00		
1000-30104-000-155	Safety & First Aid	\$ 143.93		
1000-30121-000-155	Building Repair & Maintenance	\$ 442.35		
1000-30155-000-155	Landscaping	\$ 37.24		
1000-32044-000-155	Engineering/Professional/Consultant Services	\$ 2,100.00		
			TOTAL	\$ 21,800.06
			TOTAL 200,300,400's	\$ 31,611.02
			TOTAL GENERAL BUDGET	\$ 198,462.68
2052-20200-000-0259	Non-Reverting Operating Fund Expenditure Acct	\$ 66,554.08		
2052-20510-000-0259	Non-Reverting Sales Tax Receipts	\$ 2,342.90		
1179-20200-000-0560	Non-Reverting Capital Fund	\$ 13,742.23		
Special Found Account	Bluhm Endowment	\$ 35,292.46		
Special Found Account	Luhr Foundation Account	\$ 17,123.12		
Special Account	Small Animal Shelter	\$ 4,124.40		

SUPERINTENDENT - ACCT #1000-10111-000-155					
<u>DATE</u>	<u>P.O. #</u>	<u>ITEM</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>BALANCE</u>
7/1/17		Balance		\$27,909.56	\$27,909.56
7/14/17		Jeremy Sobecki	2,146.88		\$25,762.68
7/28/17		Jeremy Sobecki	2,146.88		\$23,615.80
ADMINISTRATIVE AND FINANCE ASSISTANT - ACCT #1000-10117-000-155					
<u>DATE</u>	<u>P.O. #</u>	<u>ITEM</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>BALANCE</u>
7/1/17		Balance		\$18,778.50	\$18,778.50
7/14/17		Jean Lawson	1,444.50		\$17,334.00
7/28/17		Jean Lawson	1,444.50		\$15,889.50
PARTTIME AND SEASONAL EMPLOYEES - ACCT #1000-10130-000-155					
<u>DATE</u>	<u>P.O. #</u>	<u>ITEM</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>BALANCE</u>
7/1/17		Balance		\$32,033.66	\$32,033.66
7/14/17		Andrea Dove	634.50		\$31,399.16
7/14/17		Katie Gurnicz	683.91		\$30,715.25
7/14/17		Ken Havlin	248.40		\$30,466.85
7/14/17		Joanne Janisch	253.89		\$30,212.96
7/14/17		Jacob Pickens	711.00		\$29,501.96
7/14/17		Michael Pickens	679.50		\$28,822.46
7/14/17		Devin Smythe	514.08		\$28,308.38
7/28/17		Sharon Bonner	178.20		\$28,130.18
7/28/17		Andrea Dove	636.75		\$27,493.43
7/28/17		Katie Gurnicz	279.99		\$27,213.44
7/28/17		Ken Havlin	248.40		\$26,965.04
7/28/17		Joanne Janisch	251.28		\$26,713.76
7/28/17		Jacob Pickens	504.00		\$26,209.76
7/28/17		Michael Pickens	697.50		\$25,512.26
7/28/17		Devin Smythe	573.75		\$24,938.51
MAINTENANCE EMPLOYEES ACCT #1000-10152-000-155					
<u>DATE</u>	<u>P.O. #</u>	<u>ITEM</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>BALANCE</u>
7/1/17		Balance		\$65,041.41	\$65,041.41
7/14/17		Boyd Lomow	1,516.15		\$63,525.26
7/14/17		Barbara Janeczko	1,428.73		\$62,096.53
7/28/17		Boyd Lomow	1,516.15		\$60,580.38
7/28/17		Barbara Janeczko	1,428.73		\$59,151.65
NATURALISTS - ACCT#1000-10195-000-155					
<u>DATE</u>	<u>P.O. #</u>	<u>ITEM</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>BALANCE</u>
7/1/17		Balance		\$41,690.04	\$41,690.04
7/14/17		Laura Moyer	1,444.50		\$40,245.54
7/14/17		Niki Schmutte	1,762.42		\$38,483.12
7/28/17		Laura Moyer	1,444.50		\$37,038.62
7/28/17		Niki Schmutte	1,762.42		\$35,276.20

OFFICE AND NATURE CENTER SUPPLIES - ACCT#1000-20001-000-155					
<u>DATE</u>	<u>P.O. #</u>	<u>ITEM</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>BALANCE</u>
7/1/17		Balance		\$1,622.52	\$1,622.52
7/13/17		Coastal Valley Water	\$ 33.50		\$1,589.02
7/11/17		Elan - Toner Cardtiridge	\$ 30.99		\$1,558.03
7/1/17		Coastal Valley Water	\$ 44.80		\$1,513.23
7/28/17		Transfer to 1000-20015-000-0155 Unit	\$ 153.00		\$1,360.23
UNIFORMS - ACCT #1000-20015-000-155					
<u>DATE</u>	<u>P.O. #</u>	<u>ITEM</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>BALANCE</u>
7/1/17		Balance		\$0.00	\$0.00
7/27/17		Karahness Clothing	\$ 153.00		-\$153.00
7/28/17		Transfer from 1000-20001-000-0155 Office Supplies		\$153.00	\$0.00
PARK REPAIR AND MAINTENANCE - ACCT#1000-20020-000-155					
<u>DATE</u>	<u>P.O. #</u>	<u>ITEM</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>BALANCE</u>
7/1/17		Balance		\$2,327.96	\$2,327.96
7/13/17		Big R	\$ 199.98		\$2,127.98
7/13/17		Keller's Limestone	\$ 106.60		\$2,021.38
7/27/17		D & M Excavating	\$ 90.00		\$1,931.38
GAS & OIL & VEHICLE MAINTENANCE - ACCT#1000-20025-000-155					
<u>DATE</u>	<u>P.O. #</u>	<u>ITEM</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>BALANCE</u>
7/1/17		Balance		\$7,338.07	\$7,338.07
7/27/17		Laporte County Highway	\$ 818.72		\$6,519.35
EQUIPMENT REPAIR - ACCT#1000-30012-000-155					
<u>DATE</u>	<u>P.O. #</u>	<u>ITEM</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>BALANCE</u>
7/1/17		Balance		\$2,310.68	\$2,310.68
7/13/17		Harmon Expert Auto Svc.	\$ 379.95		\$1,930.73
ELECTRIC - 1000-30040-000-155					
<u>DATE</u>	<u>P.O. #</u>	<u>ITEM</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>BALANCE</u>
7/1/17		Balance		\$5,241.27	\$5,241.27
7/27/17		NIPSCO	\$ 1,742.26		\$3,499.01
LEASE AGREEMENTS - ACCT#1000-30093-000-155					
<u>DATE</u>	<u>P.O. #</u>	<u>ITEM</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>BALANCE</u>
7/1/17		Balance		\$1,705.26	\$1,705.26
7/13/17		Surf Air Wireless	\$ 24.95		\$1,680.31
7/13/17		Verizon Wireless	\$ 60.02		\$1,620.29

PROPANE - ACCT#1000-30100-000-155					
<u>DATE</u>	<u>P.O. #</u>	<u>ITEM</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>BALANCE</u>
7/1/17		Balance		\$4,637.25	\$4,637.25
7/27/17		Co-Alliance	\$ 517.05		\$4,120.20
WASTE DISPOSAL - ACCT#1000-30101-000-155					
<u>DATE</u>	<u>P.O. #</u>	<u>ITEM</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>BALANCE</u>
7/1/17		Balance		\$2,415.00	\$2,415.00
7/27/17		Miller's Port-a-Pots	\$ 592.00		\$1,823.00
GROUNDS MAINTENANCE - ACCT#1000-30102-000-155					
<u>DATE</u>	<u>P.O. #</u>	<u>ITEM</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>BALANCE</u>
7/1/17		Balance		\$2,079.87	\$2,079.87
7/13/17		Fly'Em High	\$ 27.00		\$2,052.87
7/13/17		Frontier Lawn & Rec	\$ 35.95		\$2,016.92
7/13/17		Kabelin Ace Hardware	\$ 249.01		\$1,767.91
7/13/17		Menard's	\$ 230.17		\$1,537.74
7/27/17		Frontier Lawn & Rec	\$ 9.78		\$1,527.96
7/27/17		Kabelin Ace Hardware	\$ 432.11		\$1,095.85
7/27/17		Menard's	\$ 147.22		\$948.63
7/27/17		Ridge NAPA Auto Parts	\$ 51.48		\$897.15
7/27/17		Riggs Outdoor Power	\$ 102.39		\$794.76
BUILDING REPAIR AND MAINTENANCE - ACCT#1000-30121-000-155					
<u>DATE</u>	<u>P.O. #</u>	<u>ITEM</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>BALANCE</u>
7/1/17		Balance		\$711.35	\$711.35
7/27/17		Menard's	\$ 269.00		\$442.35
LANDSCAPING - ACCT #1000-30155-000-155					
<u>DATE</u>	<u>P.O. #</u>	<u>ITEM</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>BALANCE</u>
7/1/17		Balance		\$347.31	\$347.31
7/13/17		Laporte County Nursery	\$ 200.00		\$147.31
7/13/17		Small's Garden Center	\$ 77.70		\$69.61
7/27/17		Pavey Excavating	\$ 32.37		\$37.24

NON-REVERTING OPERATING FUND - ACCT#2052-20200-000-259					
DATE	P.O. #	ITEM	DEBIT	CREDIT	BALANCE
7/1/17		Balance		64,134.32	64,134.32
7/6/17		Receipts		1,006.40	65,140.72
7/6/17		Receipts-Reimbursements		150.00	65,290.72
7/13/17		Anita Roberson	\$100.00		65,190.72
7/13/17		Cherie Fuller	\$100.00		65,090.72
7/13/17		Cornell Davis	\$50.00		65,040.72
7/13/17		Irene McCoy	\$50.00		64,990.72
7/13/17		Kathleen Bair	\$100.00		64,890.72
7/13/17		Lindsey Nichols	\$100.00		64,790.72
7/13/17		Michael Jones	\$100.00		64,690.72
7/13/17		Patricia Washington	\$100.00		64,590.72
7/13/17		Robin Henrich	\$367.50		64,223.22
7/13/17		Tanner Marcinkowski	\$367.50		63,855.72
7/13/17		Vera Dawson	\$50.00		63,805.72
7/13/17		Receipts		1,305.00	65,110.72
7/13/17		Receipts-Reimbursements		250.00	65,360.72
7/19/17		Receipts		866.00	66,226.72
7/19/17		Receipts-Reimbursements		150.00	66,376.72
7/27/17		Brandi Sharp	\$100.00		66,276.72
7/27/17		Britney McCray	\$50.00		66,226.72
7/27/17		Carol Clemons	\$100.00		66,126.72
7/27/17		Chris Potts	\$50.00		66,076.72
7/27/17		Cindy Antrim	\$50.00		66,026.72
7/27/17		Dana Surowiec	\$100.00		65,926.72
7/27/17		Dawn Kellogg	\$100.00		65,826.72
7/27/17		Gordon Food Services	\$59.54		65,767.18
7/27/17		Kabelin Ace Hardware	\$74.82		65,692.36
7/27/17		Kelly Eldridge	\$50.00		65,642.36
7/27/17		Lakeshore Foods	\$7.96		65,634.40
7/27/17		Laporte Co. Parks=Petty Cash	\$26.32		65,608.08
7/27/17		Linda Colborn	\$100.00		65,508.08
7/27/17		Marsha Tappan	\$50.00		65,458.08
7/27/17		Melanie Kroczeck	\$100.00		65,358.08
7/27/17		New Prairie High School	\$50.00		65,308.08
7/27/17		Stephanie Sobecki	\$100.00		65,208.08
7/27/17		Receipts		1,096.00	66,304.08
7/27/17		Receipts-Reimbursements		250.00	66,554.08
NON-REVERTING OPER. FUND SALES TAX COLLECTED - ACCT#2052-20510-000-259					
DATE	P.O. #	ITEM	DEBIT	CREDIT	BALANCE
7/1/17		Balance		2,359.42	2,359.42
7/5/17		Indiana Dept. of Revenue	\$253.12		2,106.30
7/6/17		Sales Tax Collected		54.60	2,160.90
7/13/17		Sales Tax Collected		78.05	2,238.95
7/19/17		Sales Tax Collected		48.30	2,287.25
7/27/17		Sales Tax Collected		55.65	2,342.90

NON-REVERTING CAPITAL FUND EXPENDITURES - ACCT #1179-20200-000-560

<u>DATE</u>	<u>P.O. #</u>	<u>ITEM</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>BALANCE</u>
7/1/17		Balance		\$ 13,742.23	\$ 13,742.23
SMALL ANIMAL SHELTER					
<u>DATE</u>	<u>P.O. #</u>	<u>ITEM</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>BALANCE</u>
7/1/17				3,816.90	3,816.90
7/6/17		Small Animal Shelter		156.00	3,972.90
7/13/17		Small Animal Shelter		60.00	4,032.90
7/19/17		Small Animal Shelter		41.50	4,074.40
7/27/17		Small Animal Shelter		50.00	4,124.40
PARK FOUNDATION BLUHM ENDOWMENT FUND					
<u>DATE</u>		<u>ITEM</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>BALANCE</u>
7/1/17		Balance		\$35,292.46	\$35,292.46
PARK FOUNDATION LUHR ACCOUNT					
<u>DATE</u>		<u>ITEM</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>BALANCE</u>
7/1/17		Balance		\$17,123.12	\$17,123.12

Administrative Report
(May 25, 2017-July 31, 2017)
August 8, 2017 Board Meeting

- ✓ Working with Cardno on LARE grant, all permits received except Corps of Engineers
- ✓ Working with DNR Water to get necessary permit to put in floating boardwalk trail to connect trails at Red Mill with donation from Margaret Buerger and Park Foundation, they now want a hydraulic computer model to estimate the effect of the project
- ✓ Met with DNR Outdoor Recreation staff to discuss Luhr Land and Water Grant. Should have preliminary notification sometime in August
- ✓ Contractor making repairs to paved trail at Bluhm and sealing west section
- ✓ Trail extension at Bluhm finally getting some progress on land acquisition CSX portion purchased and portion along 350S will get perpetual easement soon
- ✓ Interviewed and are in the process of hiring Bob Goethals for Maintenance and Construction Supervisor should start August 21
- ✓ Gave presentation to Michigan City Exchange Club about County Parks
- ✓ Attended Commission and Council meetings
- ✓ Filling in as Maintenance Construction Supervisor until new hire is aboard
- ✓ Attended Michigan City's Conference on the Environment at Blue Chip Casino in June
- ✓ Put together a grant from the Healthcare Foundation of LaPorte for matching money at Luhr
- ✓ Worked with Valpo Biology Club to remove log jams from Trail Creek at Creek Ridge
- ✓ Met with contractor to discuss sealing of paved trails at Creek Ridge
- ✓ Coordinating with contractor to remove invasive species from woods on south end of Luhr

Grounds/Maintenance Report June and July 2017

All Parks-

Regular cleaning and maintenance of park facilities
Water tests completed at all parks
Mowing, weed eating, herbicide application at all parks
Remove weeds and add mulch to flower beds
Playground safety inspection and repair

Bluhm-

Spray weeds in parking lot
Cut back trails
Remove down trees on trails
Grade gravel parking lot

Creek Ridge-

Split wood for Pioneer Days
Install benches on steelheaders Boardwalk

Red Mill-

Replaced non-native Bradford Pear Trees with native redbud through donation
Removed invasive plants in flower beds around signs and replaced with native
Groomed bushes in flower beds
Had floors in Smith Hall cleaned and waxed
Used carpet cleaning machine at EEC
Removed down trees on trails and showerhouse
Removed several dead ash trees around property
Trimmed back brush along Holmesville Rd. and park roads

Luhr-

Cut back brush and grass from trail edges
Put in brick paver walkway from Morgan shelter to nature center restroom
Patched hole in parking lot

Program Report June and July 2017

- Continued to do park PR and update park kiosks.
- Continued to update the parks facebook and web pages.
- Continued to maintain the nature center displays. Includes cleaning all tanks, feeding animals, updating display boards, and cleaning bird feeders.
- Did two school and group programs at Bluhm. 82 participants
- Did two school and group programs at Creek Ridge. 166 participants
- Did one school and group program at Luhr. 12 participants
- Talked to a group, at the LaPorte High School, about my job and other jobs available in the field.
- Did two fitness fun programs at Luhr.
- Held fishing fun day at Luhr. 86 participants
- Held a Birthday Bash program at Luhr. 113 participants
- Held a girls night out program at Luhr. 24 participants
- Held four Nature's Tiny Tots programs at Luhr.
- Held two Senior Lifestyles programs at Luhr. 24 participants
- Did two story time programs at Luhr. 26 participants
- Held four Tuesday Treasures programs at Luhr.
- Held four Discovery Days programs at Luhr.
- Helped install brick paver path at Luhr.
- Worked on the Naturally Speaking newsletter.
- Worked on several items to get ready for upcoming programs.
- Put items together to be used at our booth at the fair.
- Worked on program ideas for the fall and winter.
- Painted signs for pioneer days.
- Ordered uniforms

LAPORTE COUNTY PARKS ATTENDANCE TOTALS - 2017

<u>MONTH</u>	<u>LUHR</u>	<u>CREEK RIDGE</u>	<u>BLUHM</u>	<u>RED MILL</u>	<u>TOTALS</u>	<u>LAST YEAR</u>
January						
Vehicles	1,107	3,577	1,092	1,480	7,256	7,107
Visitors	2,767	8,942	4,359	3,700	19,768	19,593
February						
Vehicles	1,081	3,476	829	1490	6,876	11,202
Visitors	2,702	8,690	3,058	3,725	18,175	30,036
March						
Vehicles	983	4,363	1,173	2194	8,713	10,841
Visitors	2,457	10,907	3,953	5,485	22,802	28,164
April						
Vehicles	914	8,466	1,447	1,320	12,147	9,721
Visitors	2,285	21,165	4,629	3,299	31,378	25,427
May						
Vehicles	3,370	6,652	3,791	3,108	16,921	14,338
Visitors	8,426	16,630	9,478	7,771	42,305	38,356
June						
Vehicles	2,905	11,384	2,356	3,686	20,331	12,911
Visitors	7,262	28,460	7,326	9,215	52,263	34,380
July *						
Vehicles	2,135	5376	1486	3214	12,211	7,219
Visitors	5,338	13,440	4867	8035	31,680	19,658
August						
Vehicles					0	13,383
Visitors					0	34,906
September						
Vehicles					0	13,561
Visitors					0	34,827
October						
Vehicles					0	6,938
Visitors					0	18,315
November						
Vehicles					0	6,062
Visitors					0	16,313
December						
Vehicles						7,888
Visitors						20,961
YTD TOTALS						
Vehicles	12,495	0 43,294	0 12,174	0 16,492	0 84,455	121,171
Visitors	31,237	0 108,234	0 37,670	0 41,230	0 218,371	320,936

*Totals taken July 20th